



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

OPERATIONS COMMITTEE MEETING

NOTICE OF REGULAR MEETING

DATE: August 28, 2026

TIME: 10:00 a.m.

PLACE: Alameda County Office of Homeland Security and Emergency Services,
Room 1013 4985 Broder Blvd., Dublin, CA 94568

AGENDA

1. Call to Order/Roll Call/Introductions
2. Public Comments (Meeting Open to the Public):
At this time, the public is permitted to address the Committee on items within the Committee's subject matter jurisdiction that do not appear on the agenda. Please limit comments to a maximum of three (3) minutes. If you wish to comment on an item that is on the agenda, please wait until the item is read for consideration.
3. Approval of Minutes of May 15, 2026, Operations Committee Meeting
4. Recommend Alternate Member for Special District Seat
5. Accept System Status Report
6. Agenda Items for Next Meeting
7. Adjournment

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the EBRCSA at (925) 803-7802 at least 24 hours in advance of the meeting.

I hereby certify that the attached agenda was posted 72 hours before the noted meeting.

A handwritten signature in dark ink, appearing to read "David Swing".

David Swing, Executive Director
August 23, 2026



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AGENDA ITEM NO. 3

**AGENDA STATEMENT
OPERATIONS COMMITTEE
MEETING DATE: AUGUST 28, 2026**

TO: Operations Committee

FROM: David Swing, Executive Director 

SUBJECT: Approval of Minutes of the May 15, 2026 Operations Committee Meeting

RECOMMENDATIONS:

Approve the minutes of the May 15, 2026 Operations Committee Meeting

SUMMARY/DISCUSSION:

The Operations Committee will consider approval of the minutes of the May 15, 2026 Operations Committee meeting.

Attachment:

Draft Minutes of the May 15, 2026 Operations Committee Meeting



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OPERATIONS COMMITTEE MEETING

REGULAR MEETING

DATE: May 15, 2026

TIME: 10:00 a.m.

PLACE: Alameda County Office of Emergency Services,
4985 Broder Blvd., Room 1013, Dublin, CA 94568;
116 SD Highway 1806 Fort Pierre, SD;
Via Zoom

DRAFT MINUTES

1. Call to Order/Roll Call/Introductions

The meeting was called to order at 10:00 a.m.

Present: J. Aguiar, J. Beltran (alternate for Casten), M. Nichelini (alternate for Covington),
R. Filice, P. Stokes, and J. King (via Zoom)

Absent: A. Averiett

2. Public Comments: None

3. Approval of Minutes of November 21, 2025, Operations Committee Meeting

On motion of Bm. Filice, seconded by Bm. Nichelini, and by unanimous vote, the Operations Committee approved the minutes.

4. System Health Check

Executive Director Swing provided an overview of a prior issue at a prime site location where the site unexpectedly went dark for 45 minutes during a pre-planned service. The Executive Director proposed a targeted, sample-based health check to identify unforeseen issues with the system. A system health check has not previously been completed.

Bm. Stokes supported conducting a sampling check. Bm. King suggested the contract allow sites to be added as-needed from the base contract if significant issues are identified that require additional scope of work.

5. Proposed FY 2026/27 Budget

Executive Director Swing provided a preview of the proposed budget, which will be discussed by the Finance Committee. He reported no significant changes. Accrued interest income was approximately \$900,000, compared with the estimated budget of \$300,000. The Authority will complete the payoff of debt service payments this year and will be planning for upcoming capital needs.

In response to a Committee question, the Executive Director stated that the Telecommunications/Engineering line item includes potential costs for the system health check. The Executive Director stated there was no direct expense this year; the item had previously been combined within Telecommunications.

The Executive Director stated that the plan is to engage Motorola, FE, or Mike Gokey to conduct the system health check to obtain a fresh perspective.

6. System Status Report

The Executive Director reported no operational issues. System usage will be lower when Benicia and Vallejo transition out of the Authority. The transition is expected to occur in September, delayed from the initial anticipated July date.

The Executive Director reviewed the Cirrus Central program which is a \$70,000 investment. The radio shops do not use the program to its full capacity, but it assists with managing subscribers. The Executive Director uses the program to produce the system utilization report which could be compiled manually. Santa Clara uses the program to bill based on percentage of system usage while EBRCSA does not.

The Executive Director asked whether the Committee was interested in retaining the report. Bm. Filice stated that the report would not be needed if the information could be obtained another way. Bm. Stokes stated it would be useful if it assisted with potential expansion, but it seems like the report would not be needed. Bm. King stated that the report could be reinstated if needed.

7. East Bay Regional Communication System Updates

- **Walton Lane and Pearl Shelter Projects.** For the Walton Lane project, LCA was retained for architectural and engineering work in preparation for bidding. An LCA engineer was concerned about whether sufficient power was available at the site. The EBRCSA project manager confirmed that power is currently available, but is working with PG&E and the City of Antioch to establish power for longer-term use. LCA is expected to finalize plans for both projects for issuance of bid documents.

For the Pearl site, a PG&E preconstruction meeting is expected in the coming weeks to move the meter off the pedestal. The projects are taking longer than anticipated.

- **Radio Over Cell Phone Systems.** Staff are working with Motorola to test the system; however, it is currently a lower priority.

- **GPS on Portable Radios.** Motorola Aware teams are expected to receive push-to-talk capability, and there is a lot of interest from public-safety customers. The plan is to replace legacy radios with radios that include the new GPS feature.
- **Motorola Platform Migration v. System Replacement.** The Operations Committee expressed interest in exploring a request for proposals. The topic will be further discussed at the Finance Committee meeting. Motorola is continuing to develop its migration plan.

8. Agenda Items for Next Meeting – None.

9. Adjournment - There being no further business, the meeting adjourned at 10:25 a.m.

Jocelyn Kwong
Authority Secretary



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AGENDA ITEM NO. 4

AGENDA STATEMENT OPERATIONS COMMITTEE MEETING DATE: AUGUST 28, 2026

TO: Operations Committee

FROM: David Swing, Executive Director 

SUBJECT: Recommend Alternate Member for Special Districts Seat

SUMMARY/DISCUSSION

The East Bay Regional Communications System Authority (EBRCSA) represents multiple local government entities, including special districts. Special district members are currently represented on the Board of Directors by the Assistant General Manager / Chief of Police of the East Bay Regional Park District (EBRPD), Chief Roberto Filice.

Chief Filice has requested the appointment of an alternate to represent the Special Districts in his absence. While other board positions have designated alternates appointed by their respective professional associations, special districts lack a unified appointing authority.

General Counsel recommends that the Board of Directors formally vote to confirm an alternate for the special district seat. Chief Filice recommends appointing Captain Joe Cotcher as his designated alternate.

RECOMMENDATION

Staff is requesting the Operations Committee recommend the appointment of EBRPD Captain Terrence "Joe" Cotcher to the Board of Directors as the alternate member representing special districts.



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AGENDA ITEM NO. 5

AGENDA STATEMENT OPERATIONS COMMITTEE MEETING DATE: AUGUST 28, 2026

TO: Operations Committee

FROM: David Swing, Executive Director 

SUBJECT: Accept System Status Report

RECOMMENDATIONS

Receive report on system status

SUMMARY/DISCUSSION

The following report updates the Operations Committee on relevant incidents during the past three months as well as overall system usage. In the past three months the Authority experienced no operational issue that impacted system functionality.

The consultant for the system health check is reviewing system documentation and will visit radio sites once the review is complete. In addition to the six prime sites, the consultant is reviewing the six sites with the highest frequency of alarms identify any programming or maintenance issues exist that are contributing to a disproportionate number of alarms.

Staff recommends the Operations Committee receive the report.